

**GUILDFORD BOROUGH COUNCIL  
GENERAL FUND BUDGET 2015-16**

**FEES AND CHARGES**

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# GUILDFORD BOROUGH COUNCIL GENERAL FUND BUDGET 2015-2016

## FEES AND CHARGES

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## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
<b>Education Sessions, 39.5 Castle Street</b>			
Cost per child <sup>1</sup>			
Victorian schoolroom	6.70	6.70	0.0%
Victorian playroom	6.40	6.40	0.0%
<sup>1</sup> A minimum charge equivalent to 25 child places is payable for all bookings			
<b>Exhibition Space Hire, Heritage Buildings</b>			
<b>Guildford House</b>			
Brew House - one week hire	165.00	165.00	0.0%
Main House - three week hire	360.00	360.00	0.0%
Main House - First Floor: Pine Room, Study, Landing, Powell Room - three week hire	810.00	810.00	0.0%
Main House exhibitions are open to the public for a minimum of three weeks, with the first and last day of the exhibition normally being on a Saturday.			
<b>Private View of Exhibitions</b>			
Main House, Daytime 12.00pm - 2.00pm	200.00	200.00	0.0%
Main House, Evening 7.00pm - 9.00pm	320.00	320.00	0.0%
Brew House, Saturdays 12.00pm - 2.00pm	80.00	80.00	0.0%
Private views are normally held on the Friday prior to the Saturday opening, although this is negotiable. These prices include a service charge for the use of the Gallery which includes the cost of staffing for Guildford House and staff to serve drinks.			

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase  %
<b>Venue Hire, Heritage Buildings</b>			
<b>The Brew House, Guildford House</b>			
These rates include use of VCR, OHP, slide projector, etc			
Weekdays and Saturdays			
Half Day, 9.00am -12.00pm or 1.00pm - 4.00pm	98.00	100.00	2.0%
Full Day, 9.00am - 4.00pm	180.00	180.00	0.0%
<b>Guildford Castle</b>			
<u>Day Hire</u>			
(a) Weekdays			
Half day, 9.00am - 1.00pm or 1.00pm - 5.00pm	190.00	190.00	0.0%
Full day, 9.00am - 5.00pm	350.00	350.00	0.0%
Evenings, 5.00pm - 9.30pm	380.00	380.00	0.0%
Available October - March			
(b) Weekends			
Saturday or Sunday, 9.00am - 5.00pm	400.00	400.00	0.0%
Evenings, 5.00pm - 9.30pm	400.00	400.00	0.0%
Available November - March			
<b>Guildford Museum</b>			
<u>Daily rates (Museum Classroom)</u>			
Half Day 9.00am -12.00pm or 1.00pm - 4.00pm	45.00	45.00	0.0%
Full day 9.00am - 4.00pm	75.00	75.00	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
<b>Guildhall</b>			
<u>Guildhall whole building</u>			
(a) Weekdays			
Morning, 9.00am - 1.00pm	280.00	290.00	3.6%
Afternoon, 1.00pm - 5.00pm	280.00	290.00	3.6%
Whole Day, 9.00am - 5.00pm	460.00	470.00	2.2%
Evening, 5.00pm - 9.30 pm	365.00	380.00	4.1%
(b) Weekends			
Saturday 9.00am - 5.00pm	520.00	530.00	1.9%
Saturday 5.00pm - 12.00am	520.00	530.00	1.9%
Sunday 9.00am - 5.00pm	550.00	560.00	1.8%
Sunday 5.00pm - 12.00am	550.00	560.00	1.8%
<u>Guildhall Court Room</u>			
Weekdays			
Morning, 9.00am - 1.00pm	200.00	200.00	0.0%
Afternoon, 1.00pm - 5.00pm	200.00	200.00	0.0%
Whole Day, 9.00am - 5.00pm	360.00	370.00	2.8%
Evening, 5.00pm - 9.30pm	270.00	280.00	3.7%
<u>Guildhall Council Chamber</u>			
Weekdays			
Morning, 9.00am - 1.00pm	190.00	190.00	0.0%
Afternoon, 1.00pm - 5.00pm	190.00	190.00	0.0%
Whole Day, 9.00am - 5.00pm	340.00	350.00	2.9%
Evening, 5.00pm - 9.30 pm	250.00	260.00	4.0%
All rooms excess charge for evening hire after 9.30 pm (per hour)	90.00	90.00	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
<b>Note:</b>			
<i>(i) Charities, local voluntary organisations, local branches of national organisations, amenity societies and similar organisations will pay 50% of any sessional charge at the Guildhall for meetings up to 9.30 pm.</i>			
<i>(ii) After 9.30pm the excess hourly charge will apply.</i>			
<i>Sessional and excess hourly charges for the Guildhall may be remitted in respect of those charities or local voluntary organisations which have traditionally held their meetings in Council accommodation.</i>			
<b>Bookings for commercial use of Heritage Buildings</b>			
Subject to negotiation dependant upon day of the week and preparation involved.			
<b>Admission Charges, Guildhall (new)</b>			
Adult admission	0.00 *	2.00 *	n/a
Child admission	0.00 *	1.00 *	n/a
<b>Admission Charges, Guildford Castle</b>			
Adult admission	3.00 *	3.00 *	0.0%
Child admission	1.50 *	1.50 *	0.0%
<b>Farmers Market</b>			
Stall Charge (per market, per linear metre of frontage)	8.67	8.67	0.0%
Fee Supplement	3.50	3.50	0.0%
Car Parking	9.00 *	9.00 *	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
<b>Electric Theatre (in consultation with the Head of Financial Services and Lead Councillor)</b>			
<b>Guildford Amateur Theatre Assoc (G.A.T.A.) Members</b>			
Per Week	1,415.00	n/a	0.0%
Per Day	355.00	n/a	0.0%
Plus 13% of ticket sales			
<b>Amateur Arts</b>			
Sun - Sat	0.00	1,960.00	0.0%
Mon - Sat **	0.00	1,790.00	0.0%
Sun 6-11pm 'add on'	0.00	170.00	0.0%
Thurs/Fri daytime 'add on' per day	0.00	255.00	0.0%
Mon - Fri ***	0.00	1,475.00	0.0%
Daily fee	505.00	525.00	4.0%
Sun 2-11pm	0.00	POA	0.0%
Thurs/Fri 6-11pm	0.00	POA	0.0%
Per Week	1,885.00	n/a	0.0%
Plus 13% of ticket sales			
<b>GATA</b>			
Sun - Sat	0.00	1,472.00	0.0%
Mon - Sat **	0.00	1,345.00	0.0%
Sun 6-11pm 'add on'	0.00	125.00	0.0%
Thurs/Fri daytime 'add on' per day	0.00	190.00	0.0%
Daily fee	0.00	369.00	0.0%
Sun 2-11pm	0.00	POA	0.0%
Thurs/Fri 6-11pm	0.00	POA	0.0%
Plus 13% of ticket sales			
<b>Commercial</b>			
Sun - Sat	0.00	3,219.00	0.0%
Mon - Sat **	0.00	2,940.00	0.0%
Sun 6-11pm 'add on'	0.00	280.00	0.0%
Thurs/Fri daytime 'add on' per day	0.00	420.00	0.0%
Mon - Fri ***	0.00	2,425.00	0.0%
Daily fee	0.00	1,186.00	0.0%
Sun 2-11pm	0.00	POA	0.0%
Thurs/Fri 6-11pm	0.00	POA	0.0%

\* = inclusive of VAT at relevant rate



## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	<b>2014-2015</b>	<b>2015-16</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
Hourly fee	0.00	265.00	0.0%
Plus 13% of ticket sales			
Auditorium, per week	3,095.00	n/a	0.0%
Auditorium, per hour	255.00	n/a	0.0%
Auditorium, per day	1,140.00	n/a	0.0%
Auditorium, per day - ACM	0.00	562.00	0.0%
Café Bar, per hour	185.00	35.00	-81.1%
Café Bar, per day	850.00	POA	0.0%
Farley Room, per day	435.00	n/a	0.0%
Farley Room - Per hour (GATA)	16.50	17.00	3.0%
Farley Room - per hour (standard)	25.00	26.00	4.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

## Economic Development

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
<b>Approved under Delegated Authority</b>			
<b>Standard charges:</b>			
<b>Poster Boards</b>			
All poster boards are A4 sheet poster size			
- Rental per space - Rental per week	20.40 *	21.60 *	5.9%
<b>Banner Boards</b>			
- Rental per space - Rental per week			
Large 9ft banners	58.80 *	61.20 *	4.1%
A0 & A1	50.40 *	52.80 *	4.8%
A2 & A3	21.60 *	22.80 *	5.6%
<b>Concessionary charges:</b>			
<b>Poster Boards</b>			
All poster boards are A4 sheet poster size			
- Rental per space - Rental per week	15.60 *	16.80 *	7.7%
<b>Banner Boards</b>			
- Rental per space - Rental per week			
Large 9ft banners	46.80 *	49.20 *	5.1%
A0 & A1	39.60 *	41.40 *	4.5%
A2 & A3	16.80 *	18.00 *	7.1%
<b>High Street Banner</b>			
- Rental per space - Rental per week	312.00 *	336.00 *	7.7%
- Rental per space - Rental subsequent weeks (maximum rental 3 weeks)	72.00 *	75.60 *	5.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

## Planning Services

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
Statutory Planning fees are charged under:- The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2008 <a href="http://www.legislation.gov.uk/ukdsi/2008/9780110809892/contents">http://www.legislation.gov.uk/ukdsi/2008/9780110809892/contents</a> - the Government have announced a 15% fee increase from 22 November 2012.			
<b>Decision Notices</b>			
Planning Decisions (TP3s) - post 2005 on website	16.30 *	17.00 *	4.3%
Planning Appeal Decisions - post 2005 on website	16.30 *	17.00 *	4.3%
Planning Legal agreements (Section 106 etc) - if available on website (New)	16.30 *	17.00 *	4.3%
Tree Preservation Orders (if available on website)	16.30 *	17.00 *	4.3%
BC Completion Certificate pre 2001	16.30 *	17.00 *	4.3%
BC Completion Letter pre 1991	16.30 *	17.00 *	4.3%
<b>All charges are per document</b>			
<b>If the above information is not available on our website the photocopying charges listed below will apply:-</b>			
<b>Photocopy Charges</b>			
Plan Copying(A2-A0)	9.65	10.00	3.6%
Photocopying Charges (black and white A4)	0.20 *	0.25 *	25.0%
Photocopying Charges (black and white A3)	0.20 *	0.25 *	25.0%
Photocopying Charges (colour A4)	0.40 *	0.45 *	12.5%
Photocopying Charges (colour A3)	0.40 *	0.45 *	12.5%
<b>Supply of information to professional organisations</b>			
General enquiries (one off charge)	55.00	60.00	9.1%
Tables A,B, C, (domestic) D and E (commercial) for Building Control fees are available on the web site or from the Building Control office			
<b>Pre Application Advice</b>			
<b>Residential</b>			
Householder - site visit and written response	80.00	85.00	6.3%
Housing: Small			
1-4 dwellings - site visit, meeting and meeting note	180.00	190.00	5.6%
5-9 dwellings - site visit, meeting and meeting note	360.00	380.00	5.6%
Housing: Medium			

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## Guildford Borough Council - General Fund Budget 2015-16

## Planning Services

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
10-24 dwellings - site visit, meeting and meeting note	625.00	650.00	4.0%
25-49 dwellings - site visit, meeting and meeting note	910.00	950.00	4.4%
Housing: Large			
25-49 dwellings - site visit, meeting and meeting note (fees to be advised on case-by-case basis)			
<b>Non-Residential</b>			
Commercial: Small			
Under 500sqm - site visit, meeting and meeting note	360.00	380.00	5.6%
Commercial: Medium			
500sqm - 2000sqm - site visit, meeting and meeting note	625.00	650.00	4.0%
Commercial: Large			
over 2500sqm - site visit, meeting and meeting note (fees to be advised on case-by-case basis)			
<b>Other (examples of these include Listed Building (non-householder, changes of use, advertisements, shop fronts, agricultural, telecommunications - site visit, meeting and meeting note)</b>			
<b>Guildford Borough Local Plan 2003</b>			
Sale to residents	19.75	21.00	6.3%
Sale to others	46.00	48.00	4.3%
Sale to students	19.75	21.00	6.3%
Postage and packing for each document	6.55	7.00	6.9%
<b>Conservation Area Character Appraisals</b>			
Chilworth Character Appraisal	5.70	6.00	5.3%
Chilworth conservation area map boundary	5.70	6.00	5.3%
St Catherine's Conservation Aea Character appraisal (new)	5.70	6.00	n/a
Onslow Village Character Appraisal	5.70	6.00	5.3%
Shere Character Appraisal	5.70	6.00	5.3%
Shere Map	5.70	6.00	5.3%
Shere Conservation Area Character appraisal	10.40	11.00	5.8%
Ripley Conservation Area Character appraisal	10.40	11.00	5.8%
East Clandon Character Appraisal	5.70	6.00	5.3%
East Clandon Map	5.70	6.00	5.3%
Bridge Street Character Appraisal	5.70	6.00	5.3%
Bridge Street Map	5.70	6.00	5.3%
Charlottesville Warren Road Appraisal (Sections 1-4)	8.30	9.00	8.4%
Charlottesville Warren Road Maps 1-4	8.30	9.00	8.4%
Waterden Road Area Appraisal	12.50	13.00	4.0%

\* = inclusive of VAT at relevant rate

**Guildford Borough Council - General Fund Budget 2015-16**

**Planning Services**

	<b>2014-2015</b>	<b>2015-16</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
Pirbright Area Appraisal (full set of documents)	12.50	13.00	4.0%
Abbotswood Area Appraisal (full set of documents)	12.50	13.00	4.0%
Town Centre Conservation Area Appraisal	14.60	16.00	9.6%
Littleton Conservation Area Appraisal	14.60	16.00	9.6%
<b>Local Plan documents</b>			
Community Involvement in Planning	7.80	8.00	2.6%
Infrastructure baseline - black and white	9.60	10.00	4.2%
Infrastructure baseline - colour	23.20	24.00	3.4%
Settlement hierarchy - colour only	21.20	22.00	3.8%
Settlement profiles - black and white	8.00	8.50	6.3%
Settlement profiles - colour	18.60	20.00	7.5%
Strategic Housing Land Availability Assessment (SHLAA) black and white	25.35	27.00	6.5%
Strategic Housing Land Availability Assessment (SHLAA) colour	67.00	70.00	4.5%
Green Belt and Countryside Study - full set	312.00	325.00	4.2%
Green Belt and Countryside Study - volume I	25.50	27.00	5.9%
Green Belt and Countryside Study - volume II	60.50	63.00	4.1%
Green Belt and Countryside Study - volume II appendix III	112.00	120.00	7.1%
Green Belt and Countryside Study - volume III	51.50	54.00	4.9%
Green Belt and Countryside Study - volume III appendix VI	44.70	47.00	5.1%
Green Belt and Countryside Study - volume IV	40.00	42.00	5.0%
<b>The Green Belt and Countryside Study - full set is available in DVD for free</b>			
Employment Land Assessment - black and white	13.65	14.20	4.0%
Employment Land Assessment - colour	32.00	33.00	3.1%
Local Plan Strategy and Sites Issues and Options (October 2013)	50.00	52.00	4.0%
Traveller Accommodation Assessment (October 2013)	5.70	6.00	5.3%
<b>Supplementary Planning Documents</b>			
Sustainable Development and Construction 2005	7.80	8.15	4.5%
Vehicle Parking Standards 2006	7.80	8.15	4.5%
Planning Contributions 2011 (New)	7.80	8.15	4.5%
Bellerby theatre and North Place Day Centre Planning Brief SPD2011	7.80	8.15	4.5%
Deepcut Planning guidance 2011	7.80	8.15	4.5%
Woodbridge Meadows 2008	7.80	8.15	4.5%
<b>Supplementary Planning Guidance</b>			
Residential Design Guide 2006, 2010 update	7.80	8.15	4.5%
Telecommunications 2004	4.40	4.60	4.5%
North St/Commercial Rd/Leapale Rd Design and Development Brief adopted as SPG 2003	4.40	4.60	4.5%
Residential Extensions 2003	4.40	4.60	4.5%
Street Cafes 1995	2.70	2.80	3.7%

\* = inclusive of VAT at relevant rate

**Guildford Borough Council - General Fund Budget 2015-16**

**Planning Services**

	<b>2014-2015</b> From 1 April 2014 £	<b>2015-16</b> From 1 April 2015 £	<b>Increase</b>  %	
<b>Development Briefs and Other Strategies</b>				
Thames Basin Heath Special Protection Area Avoidance Strategy (2010-14)	7.80	8.15	4.5%	
Slyfield Industrial Estate 2004	4.40	4.60	4.5%	
UniS Manor Park 2003	7.80	8.15	4.5%	
Bedford Road 2000/2003	7.80	8.15	4.5%	
<b>Landscape Character Assessments</b>				
Townscape	28.10	30.00	6.8%	
Rural urban fringe	27.55	29.00	5.3%	
Rural	32.25	34.00	5.4%	
<b>If the above documents are not available on our website then normal photocopying charges apply</b>				
<b>Approved under Delegated Authority (in consultation with the Lead Councillor for Finance and Resources)</b>				
<b>Land Charges Search Fees</b>				
Basic Fee	90.00	90.00	0.0%	Subject to change Nov/Dec when SCC set fees
LLC1 Only	18.00	18.00	0.0%	Subject to change Nov/Dec when SCC set fees
Con29 Additional Questions	14.00	14.00	0.0%	Subject to change Nov/Dec when SCC set fees
Con 29R Only	72.00	72.00	0.0%	Subject to change Nov/Dec when SCC set fees
Assisted Personal Search	15.00	15.00	0.0%	
Assisted Con29R Search (Per Question)	1.85	1.85	0.0%	
<b>Approved under Delegated Authority</b>				
High Hedges	436.80	460.00	5.3%	

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

	<b>Operational Services</b>		
	<b>2014-2015</b>	<b>2015-16</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
<b>To be approved by Council</b>			
<b>Car Parks</b>			
<b>Markets</b>			
North Street - Market Stall per day per metre, stall frontage	13.60	14.10	3.7%
<b>Weighbridge</b>			
Tolls per weigh	8.50 *	8.90 *	4.7%
Tolls per double weigh	13.00 *	13.60 *	4.6%
<b>Refuse Collection Service</b>			
Special Collection of Household Refuse		price on application	
For a single item		price on application	
For 2 to 5 items		price on application	
For the collection of large quantities with charges being assessed by a Council Inspector			
Domestic Waste per hour or part thereof (Minimum charge 1 hour)			
Commercial Waste per hour or part thereof (Minimum 2 hours)		price on application	
<b>Stray Dogs</b>			
A £25.00 statutory fee is included within the charge.			
1st day or part of day	57.20	60.00	4.9%
2nd day or part of day	71.70	75.00	4.6%
3rd day or part of day	86.30	90.00	4.3%
4th day or part of day	100.90	105.00	4.1%
5th day or part of day	116.00	120.00	3.4%
6th day or part of day	130.50	135.00	3.4%
7th day or part of day	145.60	150.00	3.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

	<b>Operational Services</b>		
	<b>2014-2015</b>	<b>2015-16</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
<b>Approved under Delegated Authority</b>			
<b>Cleansing</b>			
<b>Recycling - Green Waste Bins</b>			
Per Bin	30.00	30.00	0.0%
Replacement Bin	40.00	40.00	0.0%
1 Set of 4 - 60 litre sacks	30.00	30.00	0.0%
<b>Black Sacks</b>			
Quantity 26	3.50 *	3.50 *	0.0%
<b>Miscellaneous for Small Businesses</b>			
Sharps collection - service agreement for 6 months delivery and removal of 25 x 7cl Sharps boxes on monthly collection.	490.00 *	price on application	
<b>Approved by Government</b>			
<b>Public</b>			
MOT	54.80	54.80	0.0%
Re-test within 24 hours on minor items	foc	foc	
Re-test within 10 days	27.40	27.40	0.0%
Thereafter full cost			
<b>Taxi</b>			
MOT & Inspection	57.00	57.00	0.0%
For a full list of charges please contact the MOT bay			

\* = inclusive of VAT at relevant rate



## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
<b>To be approved by Council</b>					
<b>Parks and Open Spaces</b>					
<b>Tennis-Stoke park and Sutherland Memorial Park</b>					
Adult price, per court, per hour	6.00 *		6.25 *		4.2%
Junior (under 16) price, per court, per hour	5.00 *		5.20 *		4.0%
Adult Concession (over 60's NUS and unemployed) price, per court, per hour (weekdays only)	5.00 *		5.20 *		4.0%
Coaching	6.00 *		6.20 *		3.3%
Burpham Tennis Club	5.00 *		5.20 *		4.0%
<b>Crazy Golf - Stoke Park</b>					
Adults	4.00 *		4.20 *		5.0%
Children	2.70 *		2.80 *		3.7%
Family Ticket (2 adults and 3 under 16's)	10.00 *		10.50 *		5.0%
<b>Cricket: Woodbridge Road Sports Ground</b>					
Weekdays and Saturdays: Full Day	340.00 *		350.00 *		2.9%
Sundays and Bank Holidays: Full Day	495.00 *		500.00 *		1.0%
<b>Cricket: Other Parks &amp; Grounds</b>					
Evening 17:00 hrs onwards	90.00 *		93.50 *		3.9%
Full Day - Adults (22 yds)	125.00 *		130.00 *		4.0%
Standard Pitch - Under 17's (22yds)	40.00 *		41.50 *		3.8%
Small Pitch - Junior teams under 15's	30.00 *		31.00 *		3.3%
<b>Football - All sites</b>					
Standard Pitch per game - School usage and youth (Under 16's)	41.00 *		42.50 *		3.7%
Standard Pitch per game - Adults	76.00 *		79.00 *		3.9%
Junior Pitch per game / 9 v 9	27.00 *		28.00 *		3.7%
Junior Pitch per game 5v5	0.00 *		25.00 *		0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
<b>Rugby: 11 a side</b>					
Standard Pitch per game - School usage and youth (Under 16's)	41.00	*	42.50	*	3.7%
Standard Pitch per game - Adults	76.00	*	79.00	*	3.9%
Training only	26.00	*	27.00	*	3.8%
<b>Netball - Stoke Park (All)</b>					
	30.00	*	31.00	*	3.3%
<b>Rounders - Stoke Park (All)</b>					
	36.50	*	38.00	*	4.1%
<b>Lacrosse:</b>					
Stoke Park - Adults	83.00	*	86.00	*	3.6%
Stoke Park - School usage and youth (Under 16's)	42.50	*	44.00	*	3.5%
<b>Event all Sites</b>					
Price on application (minimum charge £50 per day)					price on application
Community events receive a 50% discount					
Charity and 100% fundraising events receive a 60% discount					
<b>Circuses and Fun Fairs</b>					
Per day on site including set up/dismantle (Shalford Common only)					price on application
Per day on site (all other sites) if onsite longer than 6 days receive a 5% discount					
Set up/dismantle fee per day					
<b>Filming all Sites: -</b>					
Per Event - Per Day on Site (Negotiable) Minimum £50 - Maximum £1,000 per day					price on application
<b>Car Parking Only All Sites:</b>					
Per Day on Site (not in conjunction with event hire)					price on application
<b>Shalford Park:</b>					
Camping and Caravanning (Club Use) - per unit per night	7.60	*	7.90	*	3.9%
Organised frisbee game per pitch / 2hrs	0.00		30.00		n/a

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
<b>Chantries Camp Site:</b> per person per day/night	3.00	*	3.00	*	0.0%
<b>Sutherland Memorial Park</b>					
<b>Astro Pitch 5-a-side</b>					
All - per court per hour before 4pm	16.00	*	16.00	*	0.0%
5-a-side Football per court per hour including floodlights - Adults	44.00	*	45.75	*	4.0%
5-a-side Football per court per hour including floodlights - Youth (Under 16's)	22.00	*	22.75	*	3.4%
<b>Kings College School</b>					
<b>Astro Pitch</b>					
Full Pitch Football per hour - Adults	95.00	*	95.00	*	0.0%
Full Pitch Hockey per game - Adults	95.00	*	95.00	*	0.0%
Full Pitch per hour - School usage and youth (Under 16's)	47.50	*	47.50	*	0.0%
5-a-side Football per court per hour including floodlights- Adults	46.20	*	46.20	*	0.0%
5-a-side Football per court per hour including floodlights - Youth (Under 16's)	29.40	*	29.40	*	0.0%
5-a-side Football per court per hour including floodlights - Coaching	46.20	*	46.20	*	0.0%
<b>Balloon Flights</b>					
Seasonal annual agreement paid in advance for take off rights per site	550.00	*	575.00	*	4.5%
<b>Burchatts Farm Barn</b>					
<u>Monday-Thursday (excluding Bank/Public Holidays):</u>					
Each hour or part between 9am and 5pm **	67.00		67.00		0.0%
Each hour or part between 5pm and 12pm	98.00		98.00		0.0%
<u>Friday-Sunday and Bank/Public Holidays:</u>					
Each hour or part between 9am and 6pm	115.00		115.00		0.0%
Each hour or part after 6pm to 12pm	145.00		145.00		0.0%
<b>Meeting Bookings per Hour</b>					
Up to twenty people per hour	40.00		40.00		0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
** GBC Departments 25% off scheduled rates between 9am and 5pm			
<b>Greenark</b>			
Commercial - Each hour or part	22.00	22.50	2.3%
Community - Each hour or part	18.50	19.00	2.7%
<b>Guildford Crematorium</b>			
<b>Cremations Fees</b>			
Cremation of the body of a stillborn child or of a child whose age at the time of death did not exceed 16 years	40.00	40.00	0.0%
Cremation of the body of a person whose age at the time of death exceeded 16 years (incl medical reference fees)	735.00	755.00	2.7%
Saturday cremation (09:00 am - 12 Noon)	955.00	990.00	3.7%
Cancellation of diary booking with less than 48 hours notice	37.00	100.00	170.3%
Service of double or additional length; per 45 minutes additional fee of:	150.00	160.00	6.7%
Service which exceeds the allocated timeslot	160.00	190.00	18.8%
Cremation of a child on a Saturday	125.00	130.00	4.0%
Cremation of Non Viable Foetus (up to 24 weeks gestation)	20.00	20.00	0.0%
Fee for exhuming ashes if not for re-interment within the grounds	90.00	95.00	5.6%
NOTE: The cremation fee includes:			
The use of the organ and the provision of a plastic urn if required or interment in the grounds.			
Use of Chapel - service time of 30 minutes, waiting room, etc. and all attendances after coffin is placed on catafalque by funeral director.			
Disposal of ashes in Garden of Remembrance			
The use of music system.			
Certificate of cremation for burial of ashes elsewhere.			
<b>Urns and Containers</b>			
Urns	45.00 *	50.00 *	11.1%
Plastic Urns	20.00 *	20.00 *	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015		2015-16		Increase	
	From 1 April 2014		From 1 April 2015			
	£	*	£	*	%	
Wooden Casket	55.00	*	60.00	*	9.1%	
Urns new range	105.00	*	105.00	*	0.0%	
Urns keepsake new range	30.00	*	30.00	*	0.0%	
Scatter tubes	40.00	*	40.00	*	0.0%	
Child Scatter tubes	15.00	*	15.00	*	0.0%	
<b>Deposit of Ashes</b>						
For the scattering of ashes in the Garden of Remembrance when cremation has taken place elsewhere	80.00		85.00		6.3%	
Split of ashes to include 2x cremation certificate and 2x polytainers for separate scattering elsewhere.	37.00		40.00		8.1%	
<b>Memorials and Inscriptions</b>						
<b>Entries in the Book of Remembrance</b>						
2 line entry	80.00	*	85.00	*	6.3%	
5 line entry	100.00	*	115.00	*	15.0%	
8 line entry	120.00	*	140.00	*	16.7%	
Motif	60.00	*	65.00	*	8.3%	
Additional Lines	6.00	*	15.00	*	150.0%	
<b>Replicas of entries in Book of Remembrance Memorial Cards</b>						
2 line entry	30.00	*	32.00	*	6.7%	
5 line entry	47.00	*	52.00	*	10.6%	
8 line entry	55.00	*	60.00	*	9.1%	
Motif	60.00	*	65.00	*	8.3%	
Additional Lines	5.00	*	15.00	*	200.0%	
<b>Miniature Books of Remembrance</b>						
2 line entry	70.00	*	75.00	*	7.1%	
5 line entry	95.00	*	105.00	*	10.5%	
8 line entry	100.00	*	115.00	*	15.0%	
Motif	60.00	*	65.00	*	8.3%	
Additional Lines	5.00	*	15.00	*	200.0%	
<b>Adoption of Rose Trees (including nameplate)</b>						
Standard Roses (5 years)	410.00	*	430.00	*	4.9%	

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015		2015-16		Increase
	From 1 April		From 1 April		
	2014		2015		
	£		£		%
Renewals after initial period:					
(a) 5 years	255.00	*	270.00	*	5.9%
(b) 1 year	80.00	*	85.00	*	6.3%
Aluminium Plaque	85.00	*	90.00	*	5.9%
Granite Plaque (6 x 4)	220.00	*	230.00	*	4.5%
Granite Plaque (7 x 5)	275.00	*	285.00	*	3.6%
Additional artwork			price on application		
Replacement plaque or added inscription	58.00	*	60.00	*	3.4%
Double plaque	72.80	*	75.00	*	3.0%
Trees and Shrubs (5 years)	635.00	*	665.00	*	4.7%
Renewals after initial period:					
(a) 5 years	450.00	*	470.00	*	4.4%
(b) 1 year	125.00	*	130.00	*	4.0%
Seats wooden 5 feet length (for a period of 10 years)	1,800.00	*	1,800.00	*	0.0%
Seats Granite Columbaria (for a period of 10 years)	1,200.00	*	1,400.00	*	16.7%
Replacement or additional seat plaque 6" x 2"	65.00	*	68.00	*	4.6%
Restaining Charge	10.00	*	15.00	*	50.0%
Wall Plaques (for 5 years)	195.00	*	220.00	*	12.8%
Wall plaque with design			price on application		
Double plaque for 5 years	390.00	*	440.00	*	12.8%
Double plaque for 5 years with design			price on application		
Replacement Wall Plaque	100.00	*	105.00	*	5.0%
Renewals after initial period:					
(a) 5 years	200.00	*	180.00	*	-10.0%
(b) 1 year	65.00	*	60.00	*	-7.7%
Wall Tablets					
Renewal of tablet for 10 years	500.00	*	520.00	*	4.0%
Renewal of tablet for 5 years		*	200.00	*	n/a
		*	200.00	*	n/a

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
Memorial Vault - Sanctum					
(a) 10 years	1,100.00	*	1,150.00	*	4.5%
(b) 20 years	1,500.00	*	1,575.00	*	5.0%
(c) 30 years	1,800.00	*	1,875.00	*	4.2%
(d) 40 years	1,950.00	*	2,050.00	*	5.1%
(e) 50 years	2,200.00	*	2,300.00	*	4.5%
Per Letter after first 80 letters	2.75	*	2.85	*	3.6%
Standard motif	185.00	*	190.00	*	2.7%
Non standard motif			price on application		
Photo plaque	110.00	*	115.00	*	4.5%
Replacement Vault Tablet	295.00	*	310.00	*	5.1%
Sanctum Replacement Vault Tablet (up to 80 letters)	320.00	*	335.00	*	4.7%
Memorial Vault - Renewal 5 years		*	300.00	*	n/a
Memorial Vault - Renewal 10 years	520.00	*	600.00	*	15.4%
Memorial Vault - Renewal 20 years	1,050.00	*	1,200.00	*	14.3%
<b>Vase Blocks - 10 years</b>	535.00	*	560.00	*	4.7%
Standard motif	185.00	*	190.00	*	2.7%
Non standard motif			price on application		
Photo plaque	78.00	*	80.00	*	2.6%
Renewal of Vase Block for 5 years	340.00	*	250.00	*	-26.5%
Sundial Tablets Older style- Lower Tablet (when available)	538.00	*	560.00	*	4.1%
Sundial Tablets Older style- Middle Tablet (when available)	505.00	*	525.00	*	4.0%
Sundial Tablets Older style- Top Tablet (when available)	465.00	*	485.00	*	4.3%
Sundial Tablets Older style- Lower Tablet - 5 years	250.00	*	260.00	*	4.0%
Sundial Tablets Older style- Middle Tablet - 5 years	250.00	*	260.00	*	4.0%
Sundial Tablets Older style- Top Tablet - 5 years	250.00	*	260.00	*	4.0%
Replacement tablet for older style sundial tablet	205.00	*	215.00	*	4.9%
New Sundial Tablet first row for a period of 10 years	450.00	*	475.00	*	5.6%
New Sundial Tablet second row for a period of 10 years	465.00	*	490.00	*	5.4%
New Sundial Tablet third row for a period of 10 years	500.00	*	525.00	*	5.0%
New Sundial Tablet forth row for a period of 10 years	520.00	*	545.00	*	4.8%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
New Sundial Tablet fifth row for a period of 10 years	540.00	*	565.00	*	4.6%
Standard motif	185.00	*	190.00	*	2.7%
Non standard motif (New)			price on application		
Replacement vase for vaseblock. Vault	10.00		15.00		50.0%
Children's Mushroom Memorial - Perpetuity	575.00	*	n/a	*	n/a
Children's Wishing Well Plaque - 5 years	310.00	*	n/a	*	n/a
Use of Chapel for Memorial Service (no cremation)	450.00		470.00		4.4%
Certified Extract from Register of Cremations	21.00		21.00		0.0%
Depositing of Coffin in the Chapel overnight	150.00		155.00		3.3%
Assistance with bearing of a coffin into the chapel	22.00		25.00		13.6%
<b>Cemeteries</b>					
<b>Guildford, Stoke New and Old Cemeteries - Interments</b>					
For the interment in a grave in respect of which an exclusive right of burial has not been granted:-					
the body of a stillborn child or of a child whose age at the time of death did not exceed 16 years	70.00		70.00		0.0%
the body of a person whose age at the time of death exceeded 16 years	475.00		475.00		0.0%
For the interment in a grave in respect of which an exclusive right of burial has been granted:-					
To a single depth	695.00		735.00		5.8%
To a double depth	750.00		795.00		6.0%
To a treble depth	820.00		n/a		n/a
Interment of cremated remains in a grave	325.00		335.00		3.1%
Interment of cremated remains in the Garden of Remembrance	400.00		420.00		5.0%
the body of a child not exceeding 16 years					
To a single depth	325.00		340.00		4.6%
To a double depth	360.00		375.00		4.2%
To a treble depth	400.00		n/a		n/a
Interment of cremated remains in a grave	115.00		120.00		4.3%
Interment of cremated remains in the Garden of Remembrance	400.00		420.00		5.0%
Cremated Remains plot (includes exclusive right of burial, interment and casket - Single 10 years	1,450.00		1,515.00		4.5%

\* = inclusive of VAT at relevant rate



## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £	2015-16 From 1 April 2015 £	Increase %
Cremated Remains plot (includes exclusive right of burial, interment and casket - Double - 10 years	2,250.00	2,355.00	4.7%
The fees indicated above include the digging of the grave and apply only where the interment is made between the hours of 10:00 am and 3:00 pm on a weekday, or on the certificate of a coroner or registered medical practitioner that immediate interment is necessary.			
Should interment be required outside the stipulated times, then an additional fee is payable of	340.00	355.00	4.4%
<b>Monuments, Gravestones, Tablets and Monumental Inscriptions</b>			
For the rights to erect or place on a grave or vault in respect of which the exclusive right of burial has been granted:			
New and replacement memorial	135.00	140.00	3.7%
Additional inscription on an existing memorial	90.00	95.00	5.6%
Vase with inscription		95.00	n/a
<b>Exclusive Rights of Burial in Earthen Graves: Traditional and Lawn Section</b>			
In an earthen grave 7ft 6 ins x 3ft 6 ins	1,590.00	1,655.00	4.1%
In an earthen grave 6ft x 3ft	735.00	775.00	5.4%
Extension of Exclusive Right of Burial for additional five years	270.00	285.00	5.6%
The fees indicated for the various heads of this section include the Deed of Grant and all the expenses thereof for a period of 30 years.			
<b>Miscellaneous Charges</b>			
Exhumation of a coffin: Fees to be assessed by the Registrar:		price on application	
Certified Copy of title deed of burial	20.00	21.00	5.0%
For depositing of coffin in the Chapel during the night prior to interment	150.00	155.00	3.3%
<b>Cemeteries - Non Residents of Guildford Borough Fees</b>			
<b>Guildford, Stoke New and Old Cemeteries - Interments</b>			
For the interment in a grave in respect of which an exclusive right of burial has not been granted:-			
the body of a stillborn child or of a child whose age at the time of death did not exceed 16 years	70.00	70.00	0.0%
the body of a person whose age at the time of death exceeded 16 years	950.00	950.00	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	<b>2014-2015</b> From 1 April 2014 £	<b>2015-16</b> From 1 April 2015 £	<b>Increase</b>  %
For the interment in a grave in respect of which an exclusive right of burial has been granted:-			
To a single depth	1,390.00	1,470.00	5.8%
To a double depth	1,500.00	1,590.00	6.0%
To a treble depth	1,640.00	n/a	n/a
Interment of cremated remains in a grave	650.00	750.00	15.4%
Interment of cremated remains in the Garden of Remembrance	800.00	840.00	5.0%
 the body of a child not exceeding 16 years			
To a single depth	325.00	340.00	4.6%
To a double depth	360.00	375.00	4.2%
To a treble depth	400.00	n/a	n/a
Interment of cremated remains in a grave	115.00	120.00	4.3%
Interment of cremated remains in the Garden of Remembrance	400.00	420.00	5.0%
 Cremated Remains plot (includes exclusive right of burial, interment and casket - Single 10 years	2,900.00	3,030.00	4.5%
Cremated Remains plot (includes exclusive right of burial, interment and casket - Double - 10 years	4,500.00	4,710.00	4.7%
 <b>Exclusive Rights of Burial in Earthen Graves:</b>			
<b>Traditional and Lawn Section</b>			
In an earthen grave 7ft 6 ins x 3ft 6 ins	3,180.00	3,310.00	4.1%
In an earthen grave 6ft x 3ft	1,470.00	1,550.00	5.4%
Extension of Exclusive Right of Burial for additional five years	540.00	570.00	5.6%
 The fees indicated for the various heads of this section include the Deed of Grant and all the expenses thereof for a period of 30 years.			
 <b>Miscellaneous Charges</b>			
Exhumation of a coffin: Fees to be assessed by the Registrar:		price on application	
Certified Copy of title deed of burial	20.00	21.00	5.0%
For depositing of coffin in the Chapel during the night prior to interment	150.00	155.00	3.3%

The fees indicated above include the digging of the grave and apply only where the interment is made between the hours of 10:00 am and 3:00 pm on a weekday, or on the certificate of a coroner or registered medical practitioner that immediate interment is necessary.

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
<b>Guildford Spectrum - To be approved by Council</b>					
<b>Standard Social Charges</b>					
<b>Concessionary Charges</b> - the rates shown below relate to the following groups:-					
Senior Citizens					
Income Support Recipients					
Unemployed					
Students					
Disabled					
<b>Main Pool</b>					
Adult swim (16 years of age and over) - Peak	4.20 *		4.30 *		2.4%
Adult swim (16 years of age and over) - Off Peak	3.90 *		4.00 *		2.6%
Junior, concessions	2.90 *		3.00 *		3.4%
<b>Showers</b>					
Shower (senior citizen)	2.00 *		2.00 *		0.0%
<b>Block bookings of the Pool and Sports Hall</b>					
Per hour					
Schools - Main Pool - per person	2.20 *		2.30 *		4.5%
<b>Special Activities</b>					
Badminton Court per hour - super saver	6.60 *		6.70 *		1.5%
Group Games per hour - super saver	33.00 *		33.50 *		1.5%
Squash/Racquetball, per half hour - super saver	4.70 *		4.80 *		2.1%
Table Tennis	4.70 *		4.80 *		2.1%
<b>Off Peak Charges - Concessions</b>					
Competition Pool	2.90 *		3.00 *		3.4%
Leisure Pool	4.00 *		4.10 *		2.5%
Ice Rink	4.00 *		4.10 *		2.5%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015		2015-16		Increase	
	From 1 April 2014		From 1 April 2015			
	£	*	£	*	%	
Ten Pin (single game) - now includes shoe hire	4.80	*	4.90	*	2.1%	
Health Suite: relaxation area	4.00	*	4.00	*	0.0%	
Fitness Area	4.10	*	4.20	*	2.4%	
Badminton per court (one hour)	6.50	*	6.50	*	0.0%	
Squash per court (half hour)	4.60	*	4.60	*	0.0%	
Athletics	3.20	*	3.30	*	3.1%	
<b>Guildford Lido - To be approved by Council</b>						
<b>Standard</b>						
Adult	6.00	*	6.10	*	1.7%	
Junior	4.60	*	4.70	*	2.2%	
Concessions	4.60	*	4.70	*	2.2%	
Family	19.00	*	19.10	*	0.5%	
<b>Off Peak</b>						
Adult	4.80	*	4.90	*	2.1%	
Junior	3.50	*	3.60	*	2.9%	
Concessions	3.50	*	3.60	*	2.9%	
Family	14.50	*	14.60	*	0.7%	
<b>Season Tickets</b>						
Adult	125.00	*	129.00	*	3.2%	
Junior	93.00	*	99.00	*	6.5%	
Student	93.00	*	99.00	*	6.5%	
Concessionary Groups - All Times	3.30	*	3.40	*	3.0%	
The concessionary rate applies to admission for groups from registered charities, schools and non profit organisations.						
These only apply if the booking was made in advance.						
Deck Chair Hire	1.50	*	1.50	*	0.0%	
Crazy Golf	2.00	*	1.00	*	-50.0%	

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015 From 1 April 2014 £		2015-16 From 1 April 2015 £		Increase %
<b>Gym</b>					
<b><i>Pay as You Train - Peak</i></b>					
Adult Fitness Session	6.70	*	6.50	*	-3.0%
Student/Senior/Concessionary Fitness Session	4.60	*	4.50	*	-2.2%
Enhanced Induction Course	29.50		29.50		0.0%
Fast Track/Concessionary Induction	17.50		17.50		0.0%
<b><i>Pay as You Train - Off Peak</i></b>					
Adult Fitness Session	5.50	*	5.30	*	-3.6%
Student/Senior/Concessionary Fitness Session	3.40	*	3.30	*	-2.9%
Enhanced Induction Course	29.50		29.50		0.0%
Fast Track/Concessionary Induction	17.50		17.50		0.0%
<b><i>Membership</i></b>					
Annual Membership - Concessions	324.50	*	308.00	*	-5.1%
Monthly Membership - Concessions	29.50	*	27.70	*	-6.1%
<b>Ash Manor Sports Centre - To be approved by Council</b>					
<b>Main Sports Hall</b>					
Badminton per hour - peak	9.20	*	9.30	*	1.1%
Badminton per hour - off-peak	7.20	*	7.30	*	1.4%
Group Games per hour - peak	41.50	*	42.00	*	1.2%
Group Games per hour - off-peak	34.50	*	35.00	*	1.4%
Fitness & Group Exercise Classes (min price)	4.90	*	5.00	*	2.0%
Badminton - Junior	3.50	*	3.50	*	0.0%
<b>Gymnasium</b>					
Group Games per hour - peak	26.50	*	27.00	*	1.9%
Group Games per hour - off-peak	19.00	*	19.20	*	1.1%
Table tennis - per hour - peak and off peak	4.30	*	4.30	*	0.0%
<b>Equipment Hire - Adults only (£10.00 deposit)</b>					
Badminton Racquet/Table Tennis bat	2.50	*	2.50	*	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-16

### Parks and Leisure Services

	2014-2015		2015-16		Increase
	From 1 April 2014		From 1 April 2015		
	£	*	£	*	%
Football	4.00	*	4.00	*	0.0%
<b>Outside Court (Playground) - per hour</b>					
With floodlights	17.50	*	18.00	*	2.9%
Without floodlights	10.80	*	11.10	*	2.8%
<b>Artificial Pitch</b>					
1 hour without lights	64.00	*	65.00	*	1.6%
1 hour with lights	86.00	*	87.00	*	1.2%
2 hours without lights	128.00	*	130.00	*	1.6%
2 hours with lights	172.00	*	174.00	*	1.2%
1/4 with lights, per hour	34.00	*	34.50	*	1.5%
1/4 without lights, per hour	27.00	*	27.50	*	1.9%
<b>Health &amp; Fitness</b>					
Annual Membership - Junior	176.00	*	176.00	*	0.0%
Annual Membership - Concessions	242.00	*	242.00	*	0.0%
Monthly Membership - Junior	16.00	*	16.00	*	0.0%
Monthly Membership - Concessions	22.00	*	22.00	*	0.0%
<b>Pay as you Train - Peak</b>					
Adult Fitness Session	5.90	*	6.00	*	1.7%
Student/Senior/Concessionary Fitness Session	5.90	*	6.00	*	1.7%
Enhanced Induction Course	28.00		28.00		0.0%
Concessionary Induction	17.00		17.00		0.0%
<b>Pay as you Train - Off Peak</b>					
Off Peak Fitness Sessions - Adult	5.20	*	5.30	*	1.9%
Off Peak Fitness Sessions - Junior & Concessions	3.90	*	3.90	*	0.0%
Enhanced Induction Course	28.00		28.00		0.0%
Induction - Juniors & Concessions	17.00		17.00		0.0%
<b>GP Referral</b>					
Off Peak	3.50	*	3.50	*	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

	Revenues and Payments		
	2014-2015	2015-16	Increase
	From 1 April 2014	From 1 April 2015	
	£	£	%
<b>To be approved by Council</b>			
<b>Local Taxation</b>			
Court Costs - Council Tax*	103.00	108.00	4.9%
Court Costs - Business Rates*	103.00	108.00	4.9%

\*subject to magistrates approval. This forms part of business planning income proposal RP - Inc01

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

## Legal and Democratic Services

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
<b>House Purchase Fees</b>			
(a) Right to Buy			
Engrossment Fee	76.00	79.00	3.9%
Consent - Application in Advance	94.00	98.00	4.3%
Consent - Retrospective Application	157.00	163.00	3.8%
(b) Equity Share			
Lease Surrender	96.00	100.00	4.2%
<b>Road Closure Application Fee</b>	123.00	128.00	4.1%
<i>This is the minimum standard charge which includes the cost of basic laminated signage only. The actual amount payable is subject to any additional signage costs incurred.</i>			
<b>Council Minutes Booklet and Committee Agendas - Annual Subscription</b>			
Business organisations (per committee)	89.30	92.90	4.0%
Amenity organisations and private individuals	59.90	62.30	4.0%
Parish Councils (first copy free)	59.90	62.30	4.0%
Individual Agendas	10.10	10.50	4.0%
Constitution	32.80	34.10	4.0%
Annual Report and Statement of Accounts - supply to Borough Residents			
Annual Report and Statement of Accounts - supply to organisations and individuals outside the Borough		Head of Financial Services to assess	
<b>Section 106 Agreements</b>			
Suitable Access to Natural Green Space (SANGS) Section 106 agreement or Unilateral Undertaking	£650.00	£650.00	0.0%
Section 106 agreement or Unilateral Undertaking (development up to 25 dwellings)	£1,000.00	£1,000.00	0.0%
Section 106 agreement or Unilateral Undertaking (development exceeding 25 up to 50 dwellings)	£2,000.00	£2,000.00	0.0%
Section 106 agreement or Unilateral Undertaking (development exceeding 51 up to 100 dwellings)	£0	Minimum of £2,000 **	-
Section 106 agreement or Unilateral Undertaking (development exceeding 101 up to 199 dwellings)	£0	Minimum of £2,000 **	-
Section 106 agreement (Major applications, small scale, large scale)	£0	Minimum of £2,000 **	-

\*\*Complex agreements, major applications, small scale, large scale can exceed £2,000, the Council's reasonable legal costs are payable.

### Approved by the Government

#### Electoral Register Sales

Fees are set by Statute and are available on request.

\* = inclusive of VAT at relevant rate



## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
<b>Animal Businesses</b>			
<b>Pet animals</b>			
-New	249.00	258.96	4.0%
-Renewal	102.75	106.86	4.0%
<b>Animal Boarding</b>			
-New	278.25	289.38	4.0%
-Renewal	104.75	108.94	4.0%
-Home Boarding	95.25	99.06	4.0%
<b>Riding Establishments</b>			
-New	365.00	379.60	4.0%
-Renewal	365.00	379.60	4.0%
Additional charge per premises for vets inspection			
<b>Dangerous Wild Animals</b>			
-New	304.25	316.42	4.0%
-Renewal	304.25	316.42	4.0%
<b>Dog Breeding</b>			
-New	249.00	258.96	4.0%
-Renewal	103.25	107.38	4.0%
<b>Registration – Acupuncture, tattooing, etc</b>			
Practitioner	178.00	178.00	0.0%
Premises	434.00	434.00	0.0%
<b>Pest Control</b>			
<b>Commercial Premises</b>			
(The charges shown are based on the cost of labour, transport plus materials)			
Rodents	79.60 *	82.78 *	4.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care

	2014-2015		2015-2016		Increase
	From 1 April 2014		From 1 April 2015		
	£	*	£	*	%
Wasps (max 2 nests per premises)	79.60	*	82.78	*	4.0%
Wasps (extra nest at same visit)	10.15	*	10.56	*	4.0%
Other Treatments	79.60	*	82.78	*	4.0%
Pigeons	79.60	*	82.78	*	4.0%
<b>Domestic Premises</b>					
Wasps (max 2 nests per premises)	68.60	*	71.34	*	4.0%
Wasps (extra nest at same visit)	8.95	*	9.31	*	4.0%
Other Treatments	68.10	*	71.82	*	5.5%
Pigeons	68.10	*	70.82	*	4.0%
<b>Domestic Premises where the main occupier is a senior citizen or registered disabled</b>					
Wasps (max 2 nests per premises)	32.25	*	33.54	*	4.0%
Wasps (extra nest at same visit)	5.20	*	5.41	*	4.0%
Other Treatments	32.25	*	33.54	*	4.0%
Pigeons	32.25	*	33.54	*	4.0%
<b>Domestic Premises where the main occupier is receiving income support</b>					
Wasps (max 2 nests per premises)	20.40	*	21.22	*	4.0%
Wasps (extra nest at same visit)	5.20	*	5.41	*	4.0%
Other Treatments	20.80	*	21.63	*	4.0%
Pigeons	20.80	*	21.63	*	4.0%
<b>Services of Environmental Health Officer</b>					
- per hour or part thereof	91.00	*	94.64	*	4.0%
<b>Note:</b>					
<i>Due to the current service review within Pest Control and Special Collections, charges are subject to change under delegated authority</i>					
<b>Miscellaneous</b>					
Extracts from Registers - Food Safety Act, per page. Under the Freedom of Information Act 2000 the charge is waived as the cost of collecting the fee is more than the charge.	free		free		

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

	<b>Health and Community Care</b>		
	<b>2014-2015</b>	<b>2015-2016</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
<b>Sex Establishments - Fixed by Council</b>			
Initial & Renewal Applications - basic fee	6,287.00	6,287.00	0.0%
<b>Training Courses</b>			
Food Hygiene – basic certificate course for food handlers (one day) – validated by CIEH	94.00	price on application	
Risk Assessment Training	46.00 *	price on application	
<b>Contaminated Land &amp; Air Quality</b>			
Responding to enquiries about contaminated land – report with plan	113.50	118.04	4.0%
<i>Note: for more extensive enquiries the fee is based on the hourly rate of the EHO added to the basic fee</i>			
Copy of Contaminated Land Strategy	15.25	15.86	4.0%
Report on Air Quality Review	29.25	30.42	4.0%
<b>Extracts from Registers</b>			
Environmental Protection Act - per page	5.75	5.98	4.0%
<b>Miscellaneous</b>			
Reports to Solicitors on the circumstances relating to workplace accidents (excl. cost of photographs) - up to 2 hours, extra charged at the hourly rate	185.60 *	185.60 *	0.0%
<b>Approved under Delegated Authority (In consultation with the Chairman)</b>			
<b>Street Trading</b>	627.10	652.18	4.0%
Charges for issue of a consent under the provisions of the Local Government (Miscellaneous) Provisions Act 1982			

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

	<b>Health and Community Care</b>		
	<b>2014-2015</b>	<b>2015-2016</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
<b>Day Centres</b>			
Price per meal:			
Member	4.10	4.10	0.0%
Non member	5.70 *	5.70 *	0.0%
Membership Fees:			
Day Centre only	12.00	12.00	0.0%
Day Centre and Dial a Ride (50% is for Community Transport)	18.00	18.00	0.0%
Day Centre Activities - Member**	3.00	3.00	0.0%
Day Centre Activities - Non Member**	4.00	4.00	0.0%
Bathing (charge per bath Shawfield)	6.00	6.00	0.0%
Bathing (charge per bath at other Day Centres, excluding Shawfield)	6.00	6.00	0.0%
Income from other services***e.g. hairdressing and chiropody (% of takings)	15%	15%	0.0%
<i>**These are activities such as Tai Chi and Line Dancing provided by external facilitators</i>			
<i>*** These charges were previously retained by the centre welfare funds</i>			
<b>Meals on Wheels Service</b>			
Price per meal	4.10	4.10	0.0%
<b>Community Transport Service</b>			
Membership Fees:			
Dial a Ride only	12.00	12.00	0.0%
Community Transport to Day Centre	12.00	12.00	0.0%
Day Centre and Dial a Ride (half this fee relates to Day Centres)	18.00	18.00	0.0%

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
Single Journey (Members) <i>(new pricing structure wef 1 Apr 2013)</i>			
	2.50	2.50	0.0%
	3.00	3.00	0.0%
	3.50	3.50	0.0%
	4.00	4.00	0.0%
	4.50	4.50	0.0%
	5.00	5.00	0.0%
	5.50	5.50	0.0%
	6.00	6.00	0.0%
	6.50	6.50	0.0%
	7.00	7.00	0.0%
	7.50	7.50	0.0%
	8.00	8.00	0.0%
	8.50	8.50	0.0%
	9.00	9.00	0.0%
	10.00	10.00	0.0%
<b>Handyperson Service - Available for the over 60's, disabled and vulnerable</b>			
General Services (per hour incl VAT)	18.00 *	18.00 *	0.0%
General Services for those on benefits (per hour incl VAT)	11.50 *	11.50 *	0.0%
Safe and Secure Works for those on benefits	free	free	

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
<b>Approved under Delegated Authority</b>			
<b>Private Sector Housing</b>			
HMO Licences (Discount of £25 if applicant is a member of a recognised landlord organisation)	515.00	535.00	3.9%
Late application fee	100.00	104.00	4.0%
<b>Careline</b>			
Sheltered accommodation clients	0.55	0.57	3.6%
Elderly Persons dwellings clients	2.25	2.25	0.0%
Private Sector Clients (dispersed alarms)	4.25	4.25	0.0%
<b>Caravan Licence</b>			
<b>New Licence Application</b>			
Number of Pitches 1 - 5	n/a	495.00	n/a
Number of Pitches 6 - 15	n/a	533.00	n/a
Number of Pitches 16 - 45	n/a	571.00	n/a
Number of Pitches greater than 46	n/a	609.00	n/a
<b>Transfer of Existing Licence</b>			
Number of Pitches 1 - 5	n/a	124.00	n/a
Number of Pitches 6 - 15	n/a	124.00	n/a
Number of Pitches 16 - 45	n/a	124.00	n/a
Number of Pitches greater than 46	n/a	124.00	n/a
<b>Application to vary a Site Licence</b>			
Number of Pitches 1 - 5	n/a	204.00	n/a
Number of Pitches 6 - 15	n/a	255.00	n/a
Number of Pitches 16 - 45	n/a	306.00	n/a
Number of Pitches greater than 46	n/a	357.00	n/a
<b>Annual Licence Fee</b>			
Number of Pitches 1 - 5	n/a	80.00	n/a
Number of Pitches 6 - 15	n/a	106.00	n/a

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care

	<b>2014-2015</b>	<b>2015-2016</b>	<b>Increase</b>
	From 1 April 2014	From 1 April 2015	
	£	£	%
Number of Pitches 16 - 45	n/a	160.00	n/a
Number of Pitches greater than 46	n/a	320.00	n/a
<b>Deposit of Site Rules</b>			
Number of Pitches 1 - 5	n/a	30.00	n/a
Number of Pitches 6 - 15	n/a	30.00	n/a
Number of Pitches 16 - 45	n/a	30.00	n/a
Number of Pitches greater than 46	n/a	30.00	n/a

### Local Authority Pollution Protection Control

Fees are set by Statute and are available on request from Alan Sergent

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care1 Taxi

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
<b>Hackney Carriages and Private Hire Vehicles</b>			
Hackney Vehicle Application Fee (including 2 Vehicle Tests and Licence Plate)	318.00	359.00	12.9%
Hackney Vehicle Renewal Fee (including 2 Vehicle Tests and Licence Plate)	318.00	359.00	12.9%
Hackney Licence Vehicle Change	100.50	48.00	-52.2%
Hackney Licence Vehicle Change with Test	151.00	105.00	-30.5%
Hackney Licence Plates	19.00	18.50	-2.6%
Private Hire Vehicle Application Fee (including 2 Vehicle Tests and Licence Plate)	293.00	322.00	9.9%
Private Hire Vehicle Renewal Fee (including 2 Vehicle Tests and Licence Plate)	293.00	322.00	9.9%
Private Hire Vehicle Change	100.50	48.00	-52.2%
Private Hire Vehicle Change with Test	151.00	105.00	-30.5%
Private Hire Licence Plates	19.00	18.50	-2.6%
Test Fee	57.00	57.00	0.0%
Hackney Carriage Amend Licence (Change of Operator)	10.00	11.50	15.0%
Hackney Carriage Amend Licence (Name and Address)	10.00	11.50	15.0%
Hackney Carriage Amend Licence (Other)	10.00	11.50	15.0%
Hackney Carriage Transfer of Interest	57.00	50.00	-12.3%
Private Hire Amend Licence (Operator)	10.00	11.50	15.0%
Private Hire Amend Licence (Name and Address)	10.00	11.50	15.0%
Private Hire Amend Licence (Other)	10.00	11.50	15.0%
Private Hire Transfer of Interest	57.00	50.00	-12.3%
<b>Hackney Carriage and Private Hire Drivers</b>			
Hackney Drivers Application Fee (3 year licence)	225.50	259.00	14.9%
Hackney Drivers Renewal Fee	225.50	259.00	14.9%
Hackney Drivers Knowledge Test	78.50	80.00	1.9%
Private Hire Drivers Application Fee (3 year licence)	225.50	259.00	14.9%
Private Hire Drivers Renewal Fee	225.50	259.00	14.9%
Private Hire Drivers Knowledge Test	43.00	47.00	9.3%
CRB Check Fees (Statutory)	44.00	44.00	0.0%

\* = inclusive of VAT at relevant rate



## Guildford Borough Council - General Fund Budget 2015-2016

### Health and Community Care1 Taxi

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
Hackney Carriage Amend Licence (Operator)	12.00	12.50	4.2%
Hackney Carriage Amend Licence (Name and Address)	12.00	12.50	4.2%
Hackney Carriage Replacement Badge	10.50	10.00	-4.8%
Private Hire Amend Licence (Operator)	12.00	12.50	4.2%
Private Hire Amend Licence (Name and Address)	12.00	12.50	4.2%
Private Hire Replacement Badge	10.50	10.00	-4.8%
Convert from Private Hire Driver to Hackney Carriage Driver	75.50	55.00	-27.2%
<b>Private Hire Operator's Licence (1 year)</b>			
less than 5 vehicles	181.50	160.00	-11.8%
5 - 10 vehicles	212.50	190.00	-10.6%
11-15 vehicles	225.00	210.00	-6.7%
16 - 20 vehicles	240.50	220.00	-8.5%
21 - 30 vehicles	267.00	250.00	-6.4%
31 - 40 vehicles	297.50	280.00	-5.9%
41 - 50 vehicles	330.50	320.00	-3.2%
Over 50 vehicles	382.50	380.00	-0.7%
Amend Licence	12.00	12.50	4.2%

\* = inclusive of VAT at relevant rate

SCHEDULE FOR INFORMATION ONLY

Table of Maximum Fees

Approved by the Government

Environmental Protection Act 1990-Fees for authorisation of industrial process

Note: these fees are prescribed nationally by regulation and are reviewed annually by DCLG.

Classes of Premises licence	Maximum non-conversion application fee in respect of other premises	Maximum annual fee	Maximum fee for application to vary licence	Maximum fee for application to transfer a licence	Maximum fee for application for reinstatement of a licence	Maximum fee for application for provisional statement	Maximum fee for Licence Application (provisional Statement Holders)	Maximum fee for Copy Licence	Maximum fee for Notification of Change
	£	£	£	£	£	£	£	£	£
Regional casino premises licence	15,000	15,000	7,500	6,500	6,500	15,000	8,000	25	50
Large casino premises licence	10,000	10,000	5,000	2,150	2,150	10,000	5,000	25	50
Small casino premises licence	8,000	5,000	4,000	1,800	1,800	8,000	3,000	25	50
Bingo premises licence	1,634	617	606	606	606	606	606	25	50
Adult gaming centre premises licence	1,634	617	606	606	606	606	606	25	50
Betting premises (track) licence	1,634	617	606	606	606	606	606	25	50
Family entertainment centre premises licence	1,634	617	606	606	606	606	606	25	50
Betting premises (other) licence	1,634	617	606	606	606	606	606	25	50

\* = inclusive of VAT at relevant rate

## Guildford Borough Council - General Fund Budget 2015-2016

### Neighbourhood and Housing Management

	<b>2014-2015</b>	<b>2015-2016</b>	<b>Increase</b>
	From 1 April	From 1 April	
	2014	2015	
	£	£	%
<b>To be approved by Council</b>			
<b>Gypsy Caravan Sites - Pitch Rental</b>			
Ash Bridge & Cobbetts Close Sites (per week)	70.50	72.25	2.5%

\* Subject to adjustment pending announcement of September CPI

## Guildford Borough Council - General Fund Budget 2015-2016

### Business Systems

	2014-2015 From 1 April 2014 £	2015-2016 From 1 April 2015 £	Increase %
<b>To be approved by Council</b>			
<b>Letting of Council Accommodation for Meetings</b> (Charges for other uses subject to negotiation)			
<u>Council Chamber</u>			
Morning	205.00	215.00	4.9%
Afternoon	205.00	215.00	4.9%
Evening to 9.00 pm	265.00	275.00	3.8%
<u>Committee Room 1</u>			
Morning	143.00	150.00	4.9%
Afternoon	143.00	150.00	4.9%
Evening to 9.00 pm	205.00	215.00	4.9%
<u>Committee Room 2</u>			
Morning	143.00	150.00	4.9%
Afternoon	143.00	150.00	4.9%
Evening to 9.00 pm	205.00	215.00	4.9%
<b>House Name</b>			
House Name Change	30.00	35.00	16.7%

#### Approved under Delegated Authority

##### Other meeting rooms

May be made available for smaller groups, please direct enquiries to Office Services for details of applicable rates.

##### Millmead Staff Restaurant

Catering requirements to be arranged with Office Services. Menus/Tariffs available on request.

\* = inclusive of VAT at relevant rate